|  |  |  |
| --- | --- | --- |
| *Do not stick/write*  *anything here!*  *(eGOP barcode space)* |  | Ministry of the Sea, Transport and Infrastructure  **Harbourmasters' Office / branch office:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
|  | | |

**APPLICATION FOR THE FIRST ENTRY OF A SEAGOING VESSEL OR CRAFT UNDER CONSTRUCTION**

(*Please mark* ☑ *or enter the appropriate information*)

**1. INFORMATION ON THE SEAGOING VESSEL OR CRAFT UNDER CONSTRUCTION**

Type of seagoing vessel or craft under construction:

□ ship | □ yacht | □ floating unit | □ stationary offshore unit

*If the type of seagoing vessel or craft under construction is a ship or yacht:*

|  |  |
| --- | --- |
| □ | No entry of the name of the ship/yacht under construction is required at this time |
| □ | The entry of the following name of the ship/yacht under construction is required: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,  and the following are two alternative proposals for the name, if the above name cannot be given:  1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. |

Construction tracking number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Construction designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2. INFORMATION ON THE APPLICANT**

Name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Personal identification number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |
| --- | --- |
| *For foreign citizens:* | Information on place of residence / registered seat:  Street and number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Town: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, Postcode: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Country: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

Phone number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Is the application submitted by an authorised representative (*e.g. authorisee*)? □ Yes | □ No

Is the application jointly submitted by several persons (*e.g. all co-owners*)? □ Yes | □ No

*If the application is submitted by an authorised representative or jointly by several persons, please submit their information by attaching the appropriate signed document (e.g. authorisation) or an attachment prepared in free form, or adapt this template in electronic form.* *Be sure to read "Notes › Authorisation".*

**3. INFORMATION ON THE OWNER**

Is the applicant also the person for whose benefit the ownership rights are claimed?

|  |  |
| --- | --- |
| □ | Yes. The applicant shall be: □ the sole owner (no co-owners) | □the co-owner of \_\_\_\_ / \_\_\_\_ part. |
| □ | No |

*If ownership is claimed for multiple co-owners and / or for a person other than the applicant;*

|  |  |
| --- | --- |
| □ | In Attachment \_\_\_\_ of this application, information on the person/persons for whose benefit the ownership rights are claimed is submitted (*Prepare the attachment in free form and sign it or adapt this template in electronic form*) |

**4. INFORMATION ON THE SHIPBUILDER / BUILDER** - information on the person for whom the entry is requested in their capacity of shipbuilder/builder

Name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Personal identification number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |
| --- | --- |
| *For foreign citizens:* | Information on place of residence / registered seat:  Street and number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Town: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, Postcode: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Country: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**5. DELIVERY BY E-MAIL** - *if necessary, or if appropriate, fill out the information below*

E-mail for delivery:

|  |  |
| --- | --- |
| to the applicant: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| to the authorisee of the applicant: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| to the owner: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| to the authorisee of the owner: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ : | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

(*Additional examples: e-mail address for delivery to the user / shipping company / co-owner / mortgage creditor, or to another person whose data may be entered in the register.*)

*For natural persons:*

Do you expressly agree that the delivery of all communications in all procedures under the jurisdiction of the Ministry responsible for maritime affairs related to the seagoing vessel of craft in question may also be made via the above electronic delivery address with the effect of personal delivery? (*It is recommended that you mark "Yes"*)

Statement of the applicant: □ Yes | □ No | □ Yes, but only for this procedure

Statement of the authorisee of the applicant: □ Yes | □ No | □ Yes, but only for this procedure

Statement of the owner: □ Yes | □ No

Statement of the authorisee of the owner: □ Yes | □ No

Statement of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_: □ Yes | □ No

**6. ATTACHMENTS** (*please mark and attach the applicable*)

|  |  |
| --- | --- |
| □ | Document proving ownership rights on the seagoing vessel or craft under construction *(e.g. construction agreement)* |
| Document proving the fulfilment of conditions for entry in the register of ships in accordance with Article 189  of the MC: | |
|  | |  |  | | --- | --- | | □ | a copy of both sides of the identity card showing that the future owner is a citizen of the Republic of Croatia with a permanent residence in the Republic of Croatia or | | □ | it is suggested that the addressee inspects the court registry in order to prove that the owner is a legal person established in the Republic of Croatia or | | □ | the seagoing vessel or craft under construction is going to be owned by a foreign legal person, but it is constructed in a Croatian shipyard, therefore, the associated documentation is attached for insight. | |
| □ | Certificate of technical data entered under sheet A of the register issued by the shipbuilder or shipyard |
| □ | Certificate of the classification organisation on monitoring the construction |
| □ | *When required by special regulations*; technical inspection and calibration fees. |
| □ | Authorisation (*attach if applicable;* *Be sure to read "Notes › Authorisation")* |
| □ | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**7. ADDITIONAL ENTRIES AND NOTIFICATIONS**

Should any additional facts, data or rights (e.g. mortgage) be required to be entered or should the title body be informed of the additional facts relevant to this procedure?

|  |  |
| --- | --- |
| □ | No |
| □ | Yes - the information is in Attachment \_\_\_\_ of this application (*Prepare the attachment in free form and sign it or adapt this template in electronic form*) |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| (place and date of submission) |  | (signature/stamp of the applicant) |

**NOTES**

All documents must be submitted **in the original or as a certified transcript or a certified copy**.

Documents drawn up in a foreign language must be accompanied by **a certified translation in the Croatian language and Latin script with the exception of the following documents which may be drawn up in English** (Article 282 of the Maritime Code):

* certified documents with the statement of the transferor on the transfer of ownership, which contains the essential elements of the legal transaction (Article 213 (3) of the Maritime Code) and
* certificate from the authority keeping the foreign register of ships that the ship has been deleted from that register.

**Authorisation.** When a person upon whose application the procedure is initiated is abroad, and has no person authorised for representation in the Republic of Croatia, the person is obliged to appoint an authorised person residing in the Republic of Croatia for receiving communications. If the person fails to do so, the application shall be dismissed by a decision. When registering a boat or yacht owned by a foreign natural or legal person, with the application for registration, the owner is obliged to enclose the authorisation authorizing a Croatian legal or natural person residing or established in the Republic of Croatia to represent him in his absence from the Republic of Croatia before the competent Croatian authorities.

**A foreign public document** may, in principle, be used in proceedings before any authority of the Republic of Croatia if it has been authorised in a process of full legalization or if it contains an Apostille certificate or if an international agreement/treaty permits its use without the aforementioned formalities. Official authentications of statements of private persons, as well as the official or notarial certification of signatures, shall also be considered as foreign public documents if the certification was made by a foreign authority or a foreign authorized person.